



the Book Corner

A Book can Change it All.

MONDEOR ECO SCHOOL: PROCEDURE TO CHANGE SUBJECTS

- Please follow the school's procedures when changing subjects.
- When approval is obtained, please inform the bookshop as soon as possible. Please send an e-mail or a WhatsApp message.
- **The current textbook must first be returned for credit before the new subject's book(s) will be issued.**
- Up till middle February, you will receive the whole amount that you paid for the book (only if your return it in the same condition). Thereafter the normal usage fee of 30% will be applicable.
- The credit will be deducted from the new subject book price.
- No credit will be paid for workbooks that are written in, is damaged or discontinued by the school.
- Bookshop personnel will endeavour to issue such a grading book as to avoid extra cost.
- Should this not be possible, the shortfall must be paid before the new book can be collected. You will receive a WhatsApp message from the bookshop informing you of the amount.
- The new textbook will be issued upon payment received.
- Keep our business hours in mind when requesting subject changes.